

## The Society for Employment and Equal Rights

Institute for Community Justice of Philadelphia FIGHT  
21 South 12<sup>th</sup> Street, Suite 700  
Philadelphia, PA 19107-3614  
Phone: 215-525-0460

Please join us for meetings on Tuesdays, from 1-2pm

# Employment Resource Guide

Prison Summit Edition  
Revised and Updated 19 June 2012

By: The Society for  
Employment and Equal  
Rights



# Society for Employment and Equal Rights

## **The beginning...**

The Society for Employment and Equal Rights (SEER) grew out of two focus groups in October 2010 at Philadelphia FIGHT's Institute for Community Justice, to address human rights violations in jail and prison. However, the conversation shifted to the violations of Employment rights seemed like the area most people were passionate about, leading to creation of the group.

## **Who we are**

The majority of SEER members are formerly incarcerated/convicted people. The group prides itself actually experienced the difficulties related to employment discrimination.

## **What we do**

SEER has undertaken a diverse range of work. We have been involved in ongoing campaign work, including the "Ban the Box" legislation, and the Support Center for Prison Advocacy. We are also passionate about sharing information with others through our meetings, resource sharing and meetings with school-age youth. Another central effort involves reaching out to employers to build relationships with them. We believe that we can truly make a change, due especially to the inspiration of our work from the real life experiences of formerly incarcerated/convicted people.

## **Mayor's Office for Reintegration Services for Ex-Offenders (RISE)**

*Case management services are offered such as substance abuse treatment, behavioral health services, educational and employment services.*

Walk in for sign-up and intake to see if you qualify.

34 South 11<sup>th</sup> Street, 6<sup>th</sup> Floor

Philadelphia, PA 19102

Phone: 215-683-3370

This City program does not accept sex-offenders or arsonists.

## **Office of Vocational Rehabilitation (OVR)**

444 North 3<sup>rd</sup> Street, Suite 5A

Philadelphia, PA 19123-4189

Phone: 215-560-1900

Monday through Friday 8:30AM to 5PM

Must have a documented disability such as drug addiction, handicap or mental illness to qualify for their training programs

## **Urban League of Philadelphia**

121 South Broad Street, 9<sup>th</sup> Floor

Philadelphia, PA 19107-4533

Phone: 215-985-3220 Carla Baptiste, Career Center Manager x200

Monday through Friday 8:30AM to 5PM

A person must bring two forms of identification to an orientation class which is usually on Mondays at 1:45pm.

## **Work Opportunity Tax Credit**

*Federal tax credit available to employers who hire individuals with a felony record, among other "target group" qualifying individuals.*

Pennsylvania Bureau of Workforce Investment Labor and Industry Building, 12<sup>th</sup> Floor

7<sup>th</sup> and Forster Streets

Harrisburg, PA 17120

Thank you to the Institute for Community Justice at Philadelphia

FIGHT

Casey Chanton

Kathy Totoki

Maureen Brooks

Brian Malone

Rysheen Caldwell

Bryant Poland

James Houston

And all who dedicate time and effort to SEER!!

## Useful information and resources

### Accessing your criminal record

Docket sheets can be accessed for free through the Pennsylvania Unified Judicial System Web portal:

<http://ujportal.pacourts.us/DocketSheets/CP.aspx>

» Search for your record by using the drop down menu to search by “Participant name”.

Contact for official criminal record copies (for a fee):

Bureau of Records and Information Services

Pennsylvania State Police

1800 Elmerton Avenue

Harrisburg, PA 17110

Phone: 717-783-5588

Fax: 717-772-3681

### Education for formerly incarcerated people at the Community College of Philadelphia

Contact Tara Timberman, Reentry Support Project Coordinator at the Community College of Philadelphia

English Department, 1700 Spring Garden Street

Philadelphia, PA 19130-3936

Phone: 215-972-6304

E-mail: [CCPReentry@gmail.com](mailto:CCPReentry@gmail.com)

### Federal bonding program

*Insurance coverage for individuals with a criminal record* Pennsylvania Bureau of Workforce Investment Labor and Industry

Building, 12<sup>th</sup> Floor

7<sup>th</sup> and Forster Streets

Harrisburg, PA 17120

Phone: 717-787-6915

Fax: 717-772-5478

### Legal services for low-income people

*Legal assistance is provided in areas such as family law, consumer law, aging and disabilities law, employment discrimination, housing, public benefits, language access, among others.*

Call for questions about services, and for intake times.

Center City Office

North Central Office

1424 Chestnut Street

3638 North Broad Street

Philadelphia, PA 19102-2556

Philadelphia, PA 19140-4136

Phone: 215-981-3700

Phone: 215-227-2400

## Table of Contents

Needs for recently released ex-offenders.....	4
Resume quick tips.....	5
Computer access resources.....	5
Job search tips.....	7
Companies that have hired formerly incarcerated people in the past.....	9
What’s happening at ICJ.....	13
Other companies offering a second chance.....	18
Staffing agencies and part-time work.....	21
Job training for people with a record.....	24
Other resources and information.....	25
Thank you credits.....	27

## Needs for recently released ex-offenders!

By SEER member, Bryant Poland

1. Finances for things such as:
  - » Transportation (Tanspass/tokens/daypass) as needed.
  - » ID/Birth certificate/social security card/etcetera
2. Employment/actual leads on employers who hire ex-offenders:
  - » Contact person who has information regarding employment (address, phone number)
  - » Society for Employment and Equal Rights
3. Education/computer (basic knowledge)
  - » Creating a resume
  - » Creating an email account
  - » Help filling out applications online
4. Housing/help finding a home plan (if applicable)
  - » Telephone number: land line with an answering machine or a cell phone with voicemail
5. Counsel/mentor/someone to talk to about life issues who can give good solid advice
6. Public assistance/medical insurance/other benefits and help with the application process (if applicable)
7. Family group/Group geared towards ex-offenders understanding their role and place as they reintegrate back into their family setting.

## Other Services

- ◆ **Chosen 300:** 1116 Spring Garden Street, Philadelphia, PA 19123-3316; 215-765-9806 Brian C. Jenkins  
Job info meeting with meal 1<sup>st</sup> Tuesday of a month at 12pm
- ◆ **Access To Recovery:** 123 South Broad Street, Philadelphia, PA 19109-1029; 215-599-4972 James Williams x4428
- ◆ **Connection Training Services:** 2233 West Allegheny Avenue, 2<sup>nd</sup> Floor Rear, Philadelphia, PA 19132-1420; 215-430-0381 Sadina Davis, Job Developer. This NGO does not accept sex-offenders. Must have been released within the last six months from an incarceration lasting at least six months.
- ◆ **Impact Services Corporation:** 1952 East Allegheny Avenue, Philadelphia, PA 19134-3122; 215-739-1600 Michael Don Pailin
- ◆ **Institute for Community Justice (ICJ) of Philadelphia** 21 South 12<sup>th</sup> St, Suite 700, Philadelphia, PA 19107-3614; 215-525-0460
- ◆ **New Pathways Project:** 166 West Lehigh Avenue, 3<sup>rd</sup> Floor, Philadelphia, PA 19133-3849; 215-763-4901 Chrisia Garcia
- ◆ **Office Of Councilwoman Jannie L. Blackwell, 3<sup>rd</sup> District**  
City Hall, Room 408 Philadelphia, PA 19107  
Phone: 215-686-3418 John Fenton
- ◆ **Pennsylvania Prison Society:**  
245 North Broad Street, Suite 300,  
Philadelphia, PA 19107-1518; 215-563-5423
- ◆ **Philadelphia Unemployment Project:**  
112 North Broad Street, 11<sup>th</sup> Floor, Philadelphia, PA 19102-1510; 215-557-0822 Ahnivah Williams, Jobs Developer x108
- ◆ **Services Employees Industrial Union (SEIU)**  
42 South 15th Street, 2nd Floor, Philadelphia, PA 19102-2218; 215-226-3600
- ◆ **X-Offender for Community Empowerment**  
2231 North Broad Street, Suite 200, Philadelphia, PA 19132 4502; 267-325-0335 Wayne Jacobs

## Job Training for people with a criminal record

- ◆ **ARBOR Career Center**  
*Job training and employment agency*  
225 South 15<sup>th</sup> Street, Suite 1000, Philadelphia, PA 19102-3831  
Phone: 610-891-5509
- ◆ **Career Link**  
Find the closest location at: [www.pacareerlink.state.pa.us/](http://www.pacareerlink.state.pa.us/)
- ◆ **LIFT-Philadelphia**  
*Basic, free computer training is offered*  
5548 Chestnut Street, First Floor, Philadelphia, PA 19139-3204  
Phone: 215-474-1807
- ◆ **Mayor's Office Of Community Services, OIC Building**  
*Free basic computer training is offered*  
1231 North Broad Street, 5th Floor, Philadelphia, PA 19122  
Phone: 215-685-3908 Fax: 215-685-3918
- ◆ **Metropolitan Career Center**  
162 West Cheltenham Avenue, Philadelphia, PA 19144-3359  
Phone: 215-843-6615
- ◆ **National Comprehensive Center for Fathers**  
714 Market Street, 7th Floor, Philadelphia, PA 19106-2326  
Phone: 215-717-4000  
<http://www.nccfamerica.com/>  
Program is intended to assist Philadelphia resident fathers with minor children but will accept other individuals under special circumstances.
- ◆ **ServSafe Certification Training Program**  
Several SEER members have graduated from this program.  
1315 Walnut Street, Suite 900, Philadelphia, PA 19107-4719  
Phone: 215-732-2991
- ◆ **Tradeswomen of Purpose**  
*Training and placing low-income women in blue-collar jobs*  
2300 Alter Street, Philadelphia, PA 19146-2416  
Phone: 215-545-8702

## Resume quick tips from SEER

- ◆ Resumes are a marketing tool for yourself, and a presentation of self to communicate why an employer should hire you.
- ◆ What kind of job are you looking for? Include skills, abilities, knowledge, and experience that are relevant to that job.
- ◆ Start by making a list of all your accomplishments, awards, certificates, jobs, volunteer positions, hobbies, programs, and any other relevant activity. Worry about what to actually include on the resume second.

## Computer access

If you don't have access to a computer at home, places with free computer access include:

### **The Institute for Community Justice**

21 South 12<sup>th</sup> Street, Suite 700, Philadelphia, PA 19107-3614  
Phone: 215-525-0460  
Computer lab Tuesday-Thursday 1-5pm, Friday 2-5pm

### **The AIDS Library**

1233 Locust Street, 2<sup>nd</sup> Floor, Philadelphia, PA 19107-5453  
Computer lab Monday, Wednesday, Friday 1-5pm and  
Tuesday, Thursday 1-7pm

### **Free Library of Philadelphia locations**

General Information: 215-686-5322  
Library Hotspots: 215-686-5372  
Find the closest location at: [www.phillykeyspots.org/](http://www.phillykeyspots.org/) or  
[www.freelibrary.org/hotspots](http://www.freelibrary.org/hotspots)

### **Impact Services Corporation**

1952 East Allegheny Avenue, Philadelphia, PA 19134-3122  
Phone: 215-739-1600  
Computer lab Monday-Friday 9am-5pm

### **Chosen 300**

1116 Spring Garden Street, Philadelphia, PA 19123-3316  
Phone: 215-765-9806 | Computer lab Mon, Wed, Fri 12-3pm

**Congreso De Latino Unidos**

2800 North American Street, Philadelphia, PA 19133-3534  
Phone: 215-763-0423 extension 7268  
Computer lab Mondays-Fridays 9am-5pm

**Critical Path**

1233 Locust Street, 3rd Floor  
Philadelphia, PA 19107-5453  
Phone: 215-985-4448  
Monday, Wednesday 10am-1:30pm, Friday 10am-3pm

**Mayor’s Office Of Community Services, OIC Building**

1231 North Broad Street, 1st Floor, Philadelphia, PA 19122-4021  
Phone: 215-474-1807  
Computer lab Mondays-Fridays 9am-5pm

**Philadelphia Unemployment Project**

112 North Broad Street, 11<sup>th</sup> Floor, Philadelphia, PA 19102-1510  
Phone: 215-557-0822  
Computer lab Monday-Friday 9am-5pm

**Urban League of Philadelphia**

121 South Broad Street, 9<sup>th</sup> Floor, Philadelphia, PA 19107-4533  
Phone: 215-985-3220  
Computer lab Tuesday-Friday 10am-4pm

**Freedom Rings Foundation**

Hotspots in Philadelphia County, many of them with computers.  
Find the closest location at: <http://www.phillyhotspots.org/>



**MDT Personnel**

2225 North Front Street, Philadelphia, PA 19133-3715  
Phone: 267-519-0337 Carlos Chardon or Carmen Velasquez

**Ontime Staffing**

207 North 9<sup>th</sup> Street, Philadelphia, PA 19107-1832  
Phone: 215-829-0188 Yan Hong Mai  
Also at 2814 Cottman Avenue, Philadelphia, PA 19149- 1419  
Phone: 215-333-3349

**Protocall**

1 Mall Drive, Suite 105, Cherry Hill, NJ 08002-2101  
Phone: 856-667-9003 Alicia Favuzzi, Assistant Staffing Supervisor x1300

**Randstad**

2 Penn Center, JFK Boulevard , Philadelphia, PA 19102-1721  
Just west of 15<sup>th</sup> Street on JFK  
Can only apply for work at [www.randstadstaffing.com](http://www.randstadstaffing.com)

**Trinity Staffing**

2340 South Broad Street, Philadelphia, PA 19145-4463  
Phone: 215-218-9300

**Unique Staffing, Incorporated**

1218 Chestnut Street, Philadelphia, PA 19107-4825  
Phone: 215-238-9146

**Uplift, Incorporated**

5070 Parkside Avenue, Philadelphia, PA 19131-4747  
Phone: 215-222-8763

\*Temp to hire work.



### **Careers USA**

18<sup>th</sup> & JFK, Philadelphia, PA 19102  
Phone: 215-561-3800

### **Centrix Staffing**

700 West Olney Avenue, Philadelphia, PA 19120-2232  
Phone: 215-725-4300  
Also at 3 Garrett Road, Upper Darby, PA 19082-2302  
Phone: 610-734-3223

### **Corestaff**

1420 Walnut Street, Suite 716, Philadelphia, PA 19102-4017  
Phone: 215-864-0500

### **\*Infinity Staffing**

1500 JFK Boulevard, Suite 404, Philadelphia, PA 19102-1721  
Phone: 215-735-9440

### **\*J&J Staffing Resources**

200 Gibraltar Road, Suite 122, Horsham, PA 19044-2306  
Phone: 215-773-9773 Fax: 215-773-0212  
Kristie Hentz, Office Manager

### **Kelly Service**

1635 Market Street, Philadelphia, PA 19103-2217  
Phone: 215-564-3110

### **\*Labor Force**

1301 South Broad Street, Philadelphia, PA 19147-4906  
Phone: 215-336-6800 ask for "Dave"

### **LaborReady**

3959 Frankford Avenue, Philadelphia, PA 19124-4440  
Phone: 215-218-7212  
Can only submit an application M-F 0630-1000  
Also at 50 East Main Street, Norristown, PA 19401-4915; 610-277-4070

### **Manpower**

1818 Market Street, Philadelphia, PA 19103-3638  
Phone: 215-568-4050  
Resumes are only accepted through the front desk lobby.

## **Job search tips**

Compiled from SEER member's advice and personal experiences with the job search process

### **1. Know what kind of job you are looking for.**

What do you like to do? Do some thinking about your strengths and abilities, and how these things can help direct your job search.

### **2. Network!**

Talk to people you know or meet, and let them know that you are looking for work. Ask around to see if others know of employers who hire people with a criminal record.

### **3. Put together a resume.**

Tips are included on page 5. Ask others to read over your resume and give you feedback. Compile a portfolio of any certificates and documentation of accomplishments. You can also gather letters of reference from people who you have worked with in the past, and/or people who know you well. Read more about this from Tye below:

An employer told me to get three references from people who have known me for a long period of time. He wanted to know who I was before and after jail, and to account for the employment gap. He suggested a pastor, a district rep and a lawyer. I got the references, and got the job.



#### 4. Know how to “sell yourself”...

...to an employer online and in person. Are you better with online communication or face-to-face? Your job search strategies will differ, depending on which you feel most comfortable with. A lot of employers now want you to apply online. Ask someone for help if working with a computer is unfamiliar to you. Free computer access resources are included on page 5 and 6.

#### 5. Find employers known to hire people with a criminal record.

Companies we know of are included starting on page 9. This can help you get back into the job market, and lead to finding work quicker. You might also consider temporary work or offering to fill in when needed, which might turn in to full-time work. Another strategy might be to offer to work for free for the first few days to show a positive work ethic.

#### 6. Try not to get discouraged!

Attend groups or talk to people who have been through this process. It can definitely be hard to find work, and it might help to know that others are feeling the same frustration.



#### Unique Industries

*Party supplies*

4750 League Island Boulevard, Philadelphia, PA 19112-1222

Phone: 215-336-4300 or 800-888-0559 Fax: 215-334-7868

Applications are only accepted at <http://www.careerbuilder.com/>, searching under “Unique Industries”.

### Staffing agencies and part time work

#### Accu Staffing Services

1601 Market Street, Suite 101, Philadelphia, PA 19103-2301

Phone: 800-437-ACCU (2228)

Center City: 215-568-2228

Northeast: 215-423-7903

Applications are accepted Monday through Friday 9am-3pm.

#### American Staffing Resources

7201 Frankford Avenue, Philadelphia, PA 19135-1010

Phone: 215-333-7337

#### Amerisource

445 Fairmount Avenue, Philadelphia, PA 19123-2822

Phone: 215-440-1042 ask for “Pam”, “Bill”, or “Pearl”

#### AmeriTemps, Incorporated

220 North 13<sup>th</sup> Street, Philadelphia, PA 19107-1537

Phone: 215-627-2454 D. Patterson

The work offered is primarily on the Pier 84 unloading ships.

#### \*Aerotek Commercial Staffing

132 Welsh Road, Suite 110, Horsham, PA 19044-2217

Phone: 215-902-8066 Patrick Robbins, Account Recruiting Manager

#### Baker Industries

184 Pennsylvania Avenue, Malvern, PA 19355

Phone: 610-296-9795

#### Best Personnel

1315 Walnut Street, 3<sup>rd</sup> Floor, Philadelphia, PA 19107-4719

Phone: 215-732-3100



**Mancino Manufacturing**

4732 Stenton Avenue, Philadelphia, PA 19144-3023  
 Phone: 215-842-0690

**Neatsfoot Oil Refineries**

2925 East Ontario Street, Philadelphia, PA 19134-6003  
 Phone: 215-739-1291 ask for "Bob"  
 They have a hiring freeze in effect.

**Origlio Beverages**

3000 Meetinghouse Road, Philadelphia, PA 19154-1027  
 Phone: 215-698-9500 Bryan Griffin, Director of Corporate Development, [bgriffin@origlio.com](mailto:bgriffin@origlio.com)

**Philadelphia Coca-Cola Bottling Company**

801 East Erie Avenue, Philadelphia, PA 19134-1324  
 Phone: 215-427-4500  
 Job applications only online at <http://www.enjoycareers.com/>

**Safe Disposal Systems, Incorporated**

4301 North Delaware Avenue, Building A, Philadelphia, PA 19137-1938  
 Phone: 215-332-3134 or 215-268-7500  
 Must contact Ronald Shawler at Aerotek Commercial Staffing for employment.

**Samuels And Son Seafood Company**

3407 South Lawrence Street, Philadelphia, PA 19148-5615  
 Phone: 215-336-7810 ask for "Herb"  
 Applications only kept for 30 days, must resubmit each month.

**Simkar Corporation**

*Lighting manufacturing*  
 601 East Cayuga Street, Philadelphia, PA 19120  
 Phone: 215-831-7700  
 They have a hiring freeze in effect.

**Southwark Sheet Metal Manufacturing Company**

2800 Red Lion Road, Philadelphia, PA 19114-2312  
 Phone: 800-523-1052

**TriStar Service Group**

*Industrial and office window cleaning.*  
 137 Gaither Drive, Mount Laurel, NJ 08054-1711  
 Phone: 856-231-8998

## Companies that have hired formerly convicted people

**Compiled from Community Legal Service's, *Getting Back to Work: A Guide to Employment Services and Opportunities for Ex-Offenders and SEER members' Experiences***

**Aramark**

*Job type examples: Grill cook, general utility, banquet server*  
 » Apply online at: <http://www.aramark.com/Careers/>.  
 » You can search for available jobs on their website, and create a profile for an easier application process.  
 » If you know someone who is an employee there, ask them to put in an "employee referral" for you online. There is a special section on the website to do this, and directions to refer a friend at: <http://www.aramark.com/uploadedFiles/Careers/referral-Directions.pdf>

**Cintas (uniform/clothing rental)**

*Job type examples: cleaning specialist, loader/unloader, sales representative*  
 » Search for jobs and apply online at: <https://cintas.taleo.net/careersection/10000/jobsearch.ftl?lang=en>  
 » Call for help with your application at 1-866-256-6559  
 » Closest location in Philadelphia is:  
 4700 West Jefferson Street  
 Philadelphia, PA 19131  
 Phone: 267-233-5612

**Federal Express**

*Job type examples: Driver, customer service associate, package handler*  
 » Search for jobs and apply online at: [http://fedex.hodesiq.com/career/job\\_search.aspx?Locale=en&User\\_ID=](http://fedex.hodesiq.com/career/job_search.aspx?Locale=en&User_ID=)  
 » Make sure to narrow your job search to a location near you (or where you would be willing to work). You can also specify what type of job you are looking for.

## Former employers of SEER members

### Hatfield Meat Company

*Job type examples: Retail sales merchandiser, food safety quality assurance, customer experience resource coordinator*

» Search for jobs and apply online at:

<http://www.hatfieldqualitymeats.com/careers/careers-apply.aspx>

» OR email a resume and cover letter to [resumes@hqm.com](mailto:resumes@hqm.com)

» OR mail a resume and cover letter to resume and cover letter to:

Hatfield Quality Meats

Attention: Career Opportunities

2700 Clemens Road, Post Office Box 902

Hatfield, PA 19440

Bryant Poland

When I worked at Hatfield, it was my character. I was promoted above people who had been there a lot longer than me. And they would get mad, but it was because of my character that I got promoted.

### Brite Star Manufacturing

*Christmas novelties wholesale, wiring, electrical*

2900 South 21<sup>st</sup> Street, Philadelphia, PA

Phone: 215-271-7600

They offer mainly seasonal work between mid-September till January.

### Cardone Industry

*Remanufacturing auto parts*

5660 Rising Sun Avenue, Philadelphia, PA 19120-2511

5501 Whitaker Avenue, Philadelphia, PA 19124-1709

Phone: 215-912-3000 or <http://www.cardone.com/>

### C&C Distribution

4343 Whitaker Avenue, Philadelphia, PA 19124-6016

Phone: 215-291-8200

They currently have a hiring freeze in effect.

### Crown Boiler

*Heating products wholesale*

3633 L Street, Philadelphia, PA 19134

Phone: 215-535-8900

Jobs are only through the temporary agency Labor Force: 215-336-6800

### JBD Contractors, Incorporated

2256 Route 322, Swedesboro, NJ 08085-3632

Phone: 856-457-3500

Job applications only online at <http://www.jbdconstruction.com/>

### J. B. Mascaro & Sons

*Waste management processing*

2650 Audubon Road, Audubon, PA 19403-2400

Phone: 484-398-6500 or 800-222-1818

<http://www.jpascaro.com/>

### Jerith Manufacturing

14400 McNulty Road, Philadelphia, PA 19154

Phone: 215-676-4068 Fax: 215-676-9756

They have a hiring freeze in effect.

### LWC Services, Incorporated

*Industrial and office window cleaning.*

2525 Wyandotte Road, Willow Grove, PA 19090-1209

Phone: 215-657-9999 or 800-220-9999

**General fields to look into:**

Fast food (McDonald's, Wendy's, Burger King)

All fast food applications are online

Kitchen work

Hospitality/hotels (Ramada, Comfort Inn)

Retail

Grocery stores (Acme, Fresh Grocer, Save-A-Lot, Super-fresh)

Other companies offering a second chance that hire ex-offenders and recovery friendly. This list is an updated and revised version of the one from the Philadelphia Department of Behavioral Health/Mental Retardation Services Resource Manual.

**A&S Manufacturing**

*Metal sawing, assembly, part cleaning, etcetera*

3246 Collins Street, Philadelphia, PA 19134-3202

Phone: 215-425-6130

**Action Manufacturing**

*Design, fabrication and assembly of metal parts*

190 Rittenhouse Circle, Bristol, PA 19007-1618

Phone: 215-278-4001 Fax: 215-423-7749

Resumes can be sent to [emp@action-mfg.com](mailto:emp@action-mfg.com).

**Allegheny Distribution And Delivery**

*Supplies furniture to retail stores*

4545 West Girard Avenue, Philadelphia, PA 19131-4634

Phone: 215-473-7300

**Alpha Office Supply**

*Office supply and furniture provision, office services*

2066 West Hunting Park Avenue, Philadelphia, PA 19140-2814

Phone: 215-226-2690 Gloria Collins

Presently not hiring or in the Second Chance program. A record could be a hiring factor depending on their customer security criteria.

**Belgrade Parts and Services**

*Replacement part and accessories provision*

2748 East Butler Street, Philadelphia, PA 19137-1404

Phone: 215-744-1263 Bill Rielly x10

**Home Depot**

*Job type examples: Sales associates, freight team members and warehouse opportunities*

» Search for jobs and apply online at:

<http://careers.homedepot.com.edgesuite.net/find-your-fit.html>

» The website allows you to search for jobs by location and type, and within departments of retail, distribution centers, call-centers and in corporate headquarters.

» The closest locations in Philadelphia are:

1651 South Columbus Boulevard Philadelphia, PA 19148-1402  
2200 West Oregon Avenue Philadelphia, PA 19145-4121

4640 Roosevelt Boulevard Philadelphia, PA 19124-2300  
2385 Cheltenham Avenue Philadelphia, PA 19150-1506

**Moyer Packing Company**

*Job type examples: Route driver, meat packer*

249 Allentown Road, Souderton, PA 18964-2207

Phone: 215-723-5555

**Philadelphia Cricket Club**

*Description of desired employees includes people who are team players with excellent hospitality skills and a willingness to offer members exceptional service.*

» Applications and resumes accepted by email, fax and online to Susan LaTorre, Human Resources

415 West Willow Grove Avenue, Philadelphia, PA 19118-4125

Phone: 215-247-6001 x3200

Fax: 215-242-2457

Email: [hr@philacricket.com](mailto:hr@philacricket.com)

Website: [philacricket.com](http://philacricket.com)

### **Procacci Brothers**

*Job type examples: Inventory support*

» Search for jobs and apply online: [www.proaccibrothers.com/](http://www.proaccibrothers.com/)

Click on “Careers” to see available jobs and how to apply.

3333 South Front Street, Philadelphia, PA 19148

Phone: 215-463-8000

### **Restaurant Depot**

*Job type examples: Cashier, chef, general help*

-Search for jobs and apply online at:

<http://www.jetrordcareers.com/>

700 Pattison Avenue, Philadelphia, PA 19148

Phone: 215-334-2100

## **Brown Family ShopRites**

The Brown Family ShopRites have been SEER allies, and true community advocates for people with a criminal record. Most positions start as part-time and can lead to full-time

» Search for jobs and apply online at:

<http://www.shoprite.com/cnt/employment.html>

When given the choice of where to send your application, be sure to select one of the Brown family ShopRites!

» The closest Brown family owned ShopRite is at:

2301 West Oregon Avenue, Philadelphia, PA 19145

Phone: 215-336-7300

» Other Brown family owned ShopRites are in:

Bensalem, Brooklawn, Cheltenham, East Norriton, Fairless Hills, Haverford, Island Avenue, Parkside, Roxborough

## **Rysheen Caldwell**

I want to the job and I showed the skills that I knew. It got me, not only the job I initially applied for, but got me an even better job than I had expected.

### **Team Clean**

*Job type examples: Supervisors, custodians (full-time, part-time and floater roles)*

-Team Clean asks for background checks, but has a history of hiring people depending on record type and timing.

-Search for jobs online at: <http://www.team-clean.com>

Mailing address:

Building 101, 1<sup>st</sup> Floor North, Suite 110

4747 South Broad Street

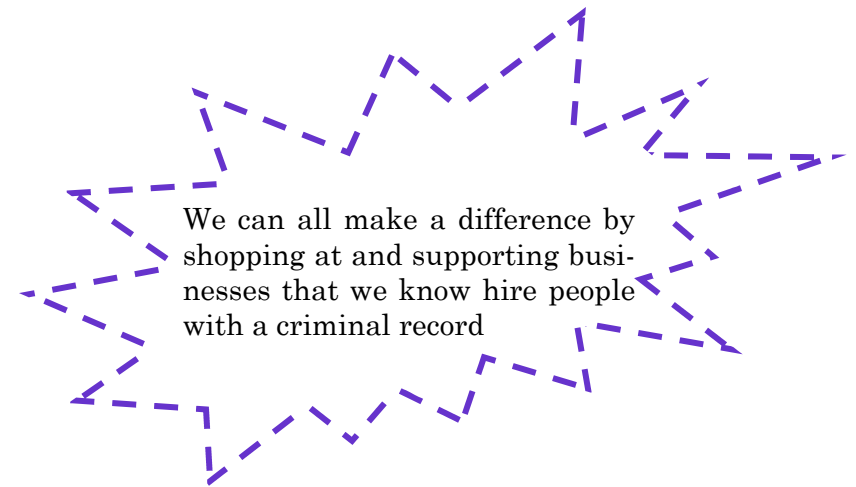
Philadelphia, PA 19112

Phone: 267-514-8326

### **V&S Cattie Galvanizing Corporation**

2520 East Hagert Street, Philadelphia, PA 19125

Phone: 215-739-8911



**ABE:** Adult Basic Education classes enroll on Thursdays from 4-6pm and meet every Monday and Thursday from 4-6pm. Contact Theresa for more information at extension 409.

**Yoga:** Are you STRESSED? Ananda teaches this all levels Kundalini Yoga class. This practice can be done on the floor or in a chair and is sure to leave participants relaxed and focused. Ever other Tuesdays from 2:15-3:30pm. Contact Theresa for more information at extension 409.

**Computer Lab:** This is a computer lab open to the public. Come check your email, search for a job or surf the web! Computer classes are also available. Open Access Computer Lab: Tues, Wed, & Thurs 1-5pm & Fri 2-5pm. Contact Mendal at extension 413 for more information or to sign up for classes.

**Creative Writing Workshops:** Are you interested in poetry or storytelling? Stop by this new group! Contact Herman for more information at extension 409.

Keep an eye out for:

**Art Club:** Occasional Wednesdays at 4pm. Contact Mendal at extension 413 for more information.

**Brown Bag Lunch Series:** Speakers series during the lunch hour so that those in the field can learn about timely topics and meet others who are passionate about similar causes.

**SCPA (Support Center for Prison Advocacy):** Have you or a loved one ever been in prison? Are you a neighbor, community leader or service provider concerned for people coming home? Join our reentry support center without walls as we go out into the community exploring ways to organize and campaign around prison overcrowding and bail issues. Contact SCPA at extension 412.

## What's Happening At ICJ?!?

**TEACH Outside** (Treatment Education Activists Combating HIV): This is an intensive 5 week course on HIV treatment and ACTIVIST training! Wednesdays and Fridays (5week sessions) from 10am-2pm. Contact Naseem for more information at extension 417.

**TITO** (Teach Inside Teach Outside): Have you recently been incarcerated? This 12 week reentry course encompasses education on coming home, health, mental health, empowerment and activism for people who have been incarcerated. Mondays from 10am-1pm. Contact Kathy for more information at extension 408.

**SEER** (Society for Employment and Equal Rights): Are you tired of seeing "background check" on job applications? This organizing and advocacy group focuses on opening doors to employment for people with a history of incarceration. Tuesdays from 1-2pm. Contact Brian for more information at 215-525-0460.

**ATR Life Skills Program:** Explore methods for productivity, organization and human potential. Thursdays from 2-4pm. Contact LuQman for more information at extension 403.

**ATR Career Development Program:** This 9 week course includes resume writing, job search skills, interviewing techniques, and guest speakers from various industries. Thursdays from 10am-12pm. Contact Hannah for more information at extension 402.

**PHN** (Prison Health News): Are you a writer, poet or artist? This group writes and edits a newsletter for people behind the walls in prisons all over the country. Fridays from 2-4pm. Contact Naseem for more information at extension 417.

**GED:** Are you ready to achieve your high school equivalent certificate? This class meets twice weekly to prepare students to take the GED exams. Placement tests occur every Thursday at 4pm. Tuesdays and Thursdays from 4-6pm. Contact Theresa for more information at extension 409.

## What's happening at the Institute for Community Justice

Time	Monday	Tuesday	Wednesday	Thursday	Friday
10:00 AM	♦ TITO 10am-2pm		♦ TEACH Outside 10am- 2pm		♦ TEACH Outside 10am- 2pm
10:30 AM					
11:00 AM				♦ ATR Career Development 11am-1pm	
11:30 AM					
12:00 PM					
12:30 PM					
1:00 PM		♦ SEER 1-2pm ♦ Computer Lab 1-5pm	♦ Computer Lab 1-5pm	♦ Computer Lab 1-5pm	
1:30 PM					
2:00 PM		♦ Yoga 2:15-3:30pm (Every other Tuesday)	♦ Creative Writing 2-3pm	♦ ATR Life Skills 2-4pm	♦ Prison Health News 2-3pm ♦ Computer Lab 1-5pm
2:30 PM		♦ Critical Thinking Workshop 2:30-3:30pm			
3:00 PM					
3:30 PM					
4:00 PM	♦ ABE (ATR) 4-6pm	♦ GED (ATR) 4-6pm		♦ GED (ATR) 4-6pm	
4:30 PM					
5:00 PM					

\*TEACH Outside meets for 5 week sessions 3x per year.

**ICJ Drop-in hours are Tuesday-Friday from 1-5pm**

21 South 12th Street, 7th Floor, Philadelphia, PA 19107-3614 \* TEL 215-525-0460 \* FAX 215-567-0431 \* [www.fight.org](http://www.fight.org)

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