





WELCOME TO FAIR SHAKE!

Fair Shake is loaded with all kinds of reentry information. It's like a hardware store for reentry that includes resources, information and even tools and materials for building bridges of transformation and trust. You can find everything you are looking for from the home page; this guide will show you how!

We also have a website tour found at <https://www.fairshake.net/about-fair-shake/website-tour/>

Three important items for you to remember:

1. If you ever get lost on our website, click on our logo →  (upper left corner) and you will return to the home page.
2. All words in blue are links! Click on them to look at pages on our website, to visit other valuable websites or read documents that you can also print. > [Resource Directory](#)
> [Resource Directory](#)
3. Icon Key:  available offline and online
 available online only
 documents to read or print from the Fair Shake website


Now, what are you looking for?

In this document:

1. Reentry Resources
State and Local Reentry Guides
2. Employment Support
3. Building Computer Skills
4. Educate Yourself!
5. Finding Specific Pages

1. REENTRY RESOURCES:



...for job training, staffing agencies, felony-friendly employers, housing, family support, medical and dental health care, food, financial literacy, mental health support, voting and licensing information, opportunities to volunteer and much more!

1. Below the photo, under the words **Fair Shake Reentry Tool Kit**, click on the words **Resource Directory**
2. In the search form, enter your state and city – or your zip code – and the distance you are willing to travel to find resources (5 – 100 miles) and click on 
3. Below the search area you will now see the cities, state and national resources we have identified in your search area. The resources are inside the folders you see on the page.



Fair Shake Reentry Tool Kit

- > [Resource Directory](#)
- > [Reentry Packet](#)
- > [Ownership Manual](#)
- > [Building Computer Skills](#)
- > [Preparing for Work](#)
- > [Become a Member!](#)

4. Click on a folder and it will open to show you resources in that category. If you would like to save a resource to print - or save for later - click on **+ save**.
5. Continue to open all of the files that interest you...in the state and national listings too. **The resources in the state and national folders are available in your area!**
6. When you've saved all the resources you want to follow up on, go to the top of the page to see the tabs above the search area. Click on the tab that says 
7. Review the resources you have saved. If you selected resources you no longer want to keep, click on **Delete** (on the right side of the page) and remove it from your list.
8. When you are ready to Print or Save selected resources, click on  (Print or Save Resources) on the upper right. You can then save the page to your computer or print your resources to carry with you.

STATE AND LOCAL REENTRY GUIDES:

1. On the **Resource Directory** page, directly below the search form, you can see the words **STATE AND LOCAL REENTRY GUIDES**
2. Click on the box that says 'all' to select your state or
3. Scroll down the page to get to your state and see what other guides have to offer too!

2. EMPLOYMENT SUPPORT:

If you've come to Fair Shake to build your resume, prepare for an interview, get bonding and tax incentive information that you can offer employers, and utilize some super-great FREE tools available only to formerly incarcerated people, this is the page for you.

1. Below the photo, under the words **Fair Shake Reentry Tool Kit**, click on **Preparing for Work**
2. Scroll down the page to find what all types of employment related documents, website links, videos and more. **ALL OF THE BLUE WORDS ARE LINKS TO PAGES, DOCUMENTS, WEBSITES and VIDEOS.**
3. Create a Personal Web Page profile to share details about your skills and characteristics which will supplement your resume and job applications.
4. If you'd like to improve your computer skills, scroll down the middle of the page to find the **New to Computers?** link on the right side of the page.
5. Please remember that job training, staffing agencies, felony-friendly employers, workforce development and more are found in our **Resource Directory** (see above)



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- > [Resource Directory](#)
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3. TO LEARN HOW TO USE COMPUTERS:

Fair Shake has created a self-paced interactive computer tutorial to prepare learners to use a mouse and a keyboard, learn needed skills to take the GED online, and also create and store documents and files for employment.



Fair Shake Reentry Tool Kit

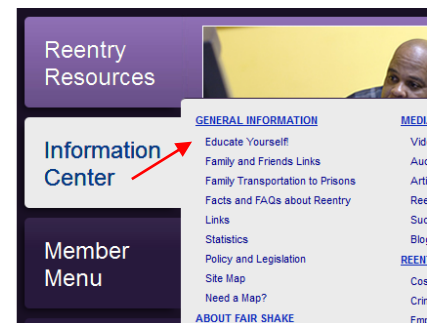
- > [Resource Directory](#)
- > [Reentry Packet](#)
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- > [Preparing for Work](#)
- > [Become a Member!](#)

Once you understand the basics, Fair Shake has more information as you move into the next level of using your computer. We offer information on organizing data, keyboard shortcuts, protecting yourself online and tutorials for our member tools such as using email, data storage and creating a personal web page.

1. Below the photo, under the words **Fair Shake Reentry Tool Kit**, click on the **Building Computer Skills** page.
2. For beginners or newer users, click on the **Computer Basics tutorial**
3. For more experienced users, scroll down the page to see what we have found or created to share with you.

4. FREE EDUCATION OPPORTUNITIES:

The internet has a wealth of information for those seeking to educate themselves. The Khan Academy offers lessons for the absolute beginner and for the aspiring astronomer, Code Academy offers many self-directed lessons that can lead to employment in computer-related jobs, and the Education Portal offers a huge variety of information for fun and for credit. Many more opportunities await you on this page!



1. On the right side of the home page you'll see 4 purple tabs. Hover your mouse (don't click!) over the tab / words **Information Center**. When you see the menu open, click your cursor on the words **Educate Yourself**
1. Here you can choose which type of education area you are interested in: **Traditional** (material used from Kindergarten through College) or **Non-traditional** (life skills such as cooking, managing time, financial literacy; free online books, employment skills)
2. Click on one of the green buttons (Education Basics, Higher Education, Life Skills, Employment Skills) to check out the resources we have listed.

5. FIND ANY PAGE:

The screenshot shows the FairShake Reentry Resource Center website. At the top left is the logo with the text "FairShake REENTRY RESOURCE CENTER". To the right is a quote: "We cannot change anything unless we accept it. - Carl Jung" and a drawing of a man and a woman. Further right are links for "Sign In | Member Menu" and a search bar labeled "search our site...".

On the left side, there is a dark purple vertical navigation column with four tabs: "Reentry Resources", "Information Center", "Member Menu", and "About Fair Shake". Below these are social media icons for Facebook, Twitter, and Email, and a sign-up for "E-news".

A large light purple menu is displayed over the main content area, listing various categories and sub-items:

- FS RESOURCE DIRECTORY**
 - Search for a Resource
 - Submit a Resource
 - Need a Map?
 - State and Local Reentry Directories and Guides
- STAKEHOLDERS**
 - Former Felons
 - Family and Friends
 - Employers
 - Property Managers
 - Corrections / Reentry Professionals
 - Community
- GET INVOLVED**
 - Community
 - Send a Greeting
 - Model Programs
 - Send Books
 - Community Building
 - Hold a Book Drive
- REENTRY PACKET**
 - Custom Reentry Packet Builder
 - Ready-To-Print Packet
 - Individual Documents
- EXCLUSIVE DOCUMENTS**
 - Ownership Manual
 - Ready for Release
 - Culture Shock!
 - Relationships: Proceed with Caution
- HOUSING**
 - Property Managers
 - Need a Map?
- EMPLOYMENT**
 - Employers
 - Employment Documents
 - Reentry Packet
 - Educate Yourself
 - Submit A Reference
 - Personal Web Page Example
- BECOME A MEMBER**
 - FAIR SHAKE TUTORIALS**
 - BUILDING COMPUTER SKILLS**
 - Email
 - Browsing
 - Software
 - Storage
 - Be Careful
 - OPPORTUNITIES AND HURDLES**
 - Managing Anger
 - Handling Frustration
 - Dealing with Rejection
 - Working Through Depression
 - Resisting Influence
 - Motivation Tips
 - Transition Tips
 - Culture Shock!
 - Educate Yourself
 - TOOL KIT**

At the bottom of the menu, there are three boxes: "Preparing for Work", "Become a Member!", and "Tour Our Website". Below these are three more boxes: "Inmates prepare to return to the community.", "For Property Managers" (Successful reentry is not possible without a place to live.), and "For Community" (Neighbors, Students, Advocates. We all play an important role in reentry.).

You can find all the pages on our website - from almost any location on our website - by hovering over the four menu tabs on the left side of our home page. Here's how:

1. Look to the left side of any page and you will see a dark purple column. Do you see the words: **Reentry Resources**, **Information Center**, **Member Menu** and **About Fair Shake**?
2. Move your mouse cursor (don't click) over the words **Reentry Resources** at the top of the column. The Menu Title will change to light-purple and the Menu will appear to the right.
3. Next move your cursor (don't click) over the words in the menu. Both the light blue words in the headings and the darker blue words under the headings are links. Hover over any of the titles and the color will change to orange and a line will be added underneath. This is your indicator that you have found a link! (this is true everywhere on our website)
4. Click on any link and you will go to that page on our website.

Note: If you are ever unsure of where you are, here are three options to guide you:

- a. Click on the logo (upper left corner) to go back to the home page
 - b. Click the left-pointing arrow next to the address bar to go back one page
 - c. Hover over the menu again and click on the page you want to visit
5. You can also find all of our pages listed on one page by scrolling to the bottom of any page and clicking on the words **Site Map**, located near the center of the page.